

**BRAC-133 Ad Hoc Committee Meeting**  
**March 16, 2011**  
**Summary Meeting Minutes**

1. The meeting was called to order at 5:30PM
2. Present were Kerry Donley, Dave Dexter, Don Buch, Jim Turkel, Donna Fossum, Paul McMahon, Rich Baier, Abi Lerner and David Grover.
3. The minutes from the 2/4/2011 meeting were accepted with noted corrections.
4. Discussion began on the issue of GRIP funding. Kerry Donley said that this item should stay on the agenda until it is resolved one way or another. He again emphasized the importance of the GRIP program in making the traffic operations work.

Paul McMahon said he had no progress on this issue to report. He further stated that the DoD position has not nor should change on this, as it is a local service not related to security.

Rich Baier asked if a response to the City's letter requesting funding for GRIP from DoD would be forthcoming. We would like an official response.

Paul McMahon said that there should be a response.

Kerry Donley said the City cannot wait any longer on this as this is a critical matter and time is running out. The city needs resolution on this matter, and we should move this up the chain to another level. *He stated that the action step he wanted is for Rich Baier to contact him the following day (3/17/2011) to arrange a conference call between him and Congressman Moran.*

Rich Baier suggested that perhaps we should request a meeting with Deputy Under Secretary Robyn and Moran.

This will be further discussed at the Friday PRT meeting.

5. WMATA Enhanced Transit was the next item under discussion. Abi Lerner began by noting that the City has become involved because DoD and WMATA cannot have a direct agreement due to procurement regulations. The City would serve as a conduit and pass-through for funding, with this arrangement being revenue neutral for the City and DASH. The City is preparing to sit down with WHS to work out the details of the arrangement, with the City's primary interest being that it must be held harmless on costs.

Paul McMahon stated that the WHS point of contact on all transportation matters is Alton Cheaves.

Kerry Donley asked that Abi Lerner contact Alton Cheaves not later than Monday, March 21 to begin the necessary discussions.

Don Buch asked if there is enough space at the Metro stations for the WMATA buses. Abi Lerner responded that yes, there is, because these buses are already operating, and that the DoD controls the space at the Pentagon station.

Kerry Donley stated that there is no bus or resource issue for WMATA as they are deadheading these buses. He further stated that time is critical to get this service arranged so that outreach and marketing can begin to solicit riders. *This will remain on the agenda for the April meeting.*

6. Discussion of the DASH Cooperative Agreement ensued with Kerry Donley asking for a status report from DoD.

Paul McMahon stated that it was between their attorneys and acquisition staff. He said that WHS is committed to this agreement, but he could not say with certainty when it would be executed.

*Kerry Donley said that this should be added to the action items for the City's meeting with our Congressional Delegation.*

Don Buch asked when the City could expect to recover the \$650,000 cost of rehabbing the four buses.

Rich Baier responded by saying the recovery would be amortized over four years, but if the agreement ended before then, the buses would be rolled into the ongoing replacement program for DASH buses. He further remarked that the ridership for transit is growing and we are always in need of additional buses.

Donna Fossum inquired about telecommuting and how many employees DoD anticipates will be telecommuting.

Paul McMahon responded that there are some security issues with telecommuting because of the classified environment in which many DoD people work. He did also say that with the President's mandate to allow telecommuting whenever possible, they were working to maximize the ability of staff to do so.

Kerry Donley noted that the TMP says there is an expectation of 2% of people at the BRAC facility will telecommute. This is not a goal, but estimation.

7. The next topic was the activities of the DoD Transportation Coordinator. While Alton Cheaves is the responsible person and point of contact for transportation matters, Lisa

Passagaluppi is the Transportation Coordinator. She is supported by two full time people and some additional support staff.

Abi Lerner said that he and Gabe Ortiz, TDM Coordinator for the City, met with DoD at the Pentagon to discuss the City's Local Motion TDM program.

*Kerry Donley asked that the City staff be present at the next BRAC-133 Ad Hoc meeting to present a summary of their efforts on TDM.*

Dave Dexter asked if the Transportation Coordinator will do ride matching.

Paul McMahon responded that "yes, they will and one of the programs they will use is Commuter Connections.

Don Buch asked if there is a limit on the number of SOVs DoD will allow at the BRAC-133 Facility.

Paul McMahon responded saying that only having 3,450 parking spaces is a limit, plus they will give preference for parking to carpool and vanpool vehicles.

8. The TMP letter of Agreement was the next item of discussion. Kerry Donley said he understood that the letter is in final form and had been sent forward for signatures.

Jim Turkel said that the letter had been signed by the commander at Fort Belvoir on behalf of the Army, and sent on to Paul McMahon for WHS signature. Paul McMahon said it is being sent up the chain of command for signature.

*Kerry Donley said that if we receive the executed agreement, it could be taken off the agenda for the next meeting.*

9. Next steps were outlined by Kerry Donley. These include:
  - a. Kerry Donley will raise the issue of the need for meeting with the Congressional Delegation and possibly Dorothy Robyn to push the issues of funding for GRIP and getting the DASH Enhanced Transit cooperative Agreement executed at the 3/18/2011 PRT meeting.
  - b. Abi Lerner will push the WMATA Enhanced Transit arrangements with Alton Cheaves not later than this Monday (3/21/2011) and report at the next Ad Hoc meeting.
  - c. City staff will report at the next Ad Hoc meeting on the TDM program and the DoD Transportation Coordinator will also report on DoD TDM efforts.
  - d. DoD will report on their 'Plan B' at the next Ad Hoc meeting if the DASH Enhanced Transit Cooperative agreement has not been executed before the next Ad Hoc meeting.

10. The next BRAC-133 Ad Hoc meeting was set for April 13, 2011 at 5:30PM and will be held in the City Council Work Room at City Hall.
11. The meeting adjourned at 6:30PM.